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| --- | --- | --- | --- | --- |
|  | 3 points | 2 points | 1 point | 0 points |
| ***Topic Sentence:***  **STRUCTURE**  - Is indented  - Introduces main idea of paragraph  - Complete sentence | 3  requirements met | 2  requirements met | 1  requirement met | 0  requirements  met |
| ***Supporting Sentences:***  - All are complete sentences  - Each gives new details or information  - Each matches with the main idea | 3  requirements met | 2  requirements met | 1  requirement  met | 0  requirements  met |
| ***Concluding Sentence:***  - Restates the topic sentence  - Wraps up the ideas in the paragraph  - Complete sentence | 3  requirements met | 2  requirements met | 1  requirement met | 0  requirements  met |
| ***Length:***  -At least 6 sentences. | 6  or more sentences | 5  sentences | 4  sentences | 3  or fewer sentences |
| ***Grammar:***  **MECHANICS**   * No run-ons * No fragments | Correct throughout | 1-3 errors | 4-6 errors | More than 6 errors |
| ***Punctuation:***   * Proper end punctuation * Proper use of apostrophes * Proper use of semi-colons | Correct throughout | 1-3 errors | 4-6 errors | More than 6 errors |
| ***Capitalization:***  Capitalization is used when appropriate and avoided otherwise  (Capitalize the beginning of every sentence, names, and other proper nouns.) | Correct throughout | 1-3 errors | 4-6 errors | More than 6 errors |
| ***Contractions:***  No contractions used in formal writing, except when in a quote.  ~~don’t~~ > do not  ~~won’t~~ > will not  ~~I’d~~ > I would  etc. | Correct throughout | 1-3 errors | 4-6 errors | More than 6 errors |
| ***Spelling:***  All common words are spelled correctly. No errors with:  their, there, and they’re;  where and were;  to, too and two;  which and witch;  whether and weather; or  then and than. | Correct throughout | 1-3 errors | 4-6 errors | More than 6 errors |